

## **Dance Xplosion 2011-2012 Registration Packet** (2 students per pkt)

We must have ALL paperwork AND required payments to hold a student's place in a class.

### **2011-2012 Registration, Tuition and Recital Policies**

- Ages 2-18 must register for class. Registration is until March 1st (dependent on class availability), but students who enroll after January 31<sup>st</sup> are not eligible to participate in recital. For Creative Dance and Intro to Dance classes, students must be the **min. required age by Oct. 1, 2011 to enroll**, unless it is a "January Start" class.
- To secure your dancer's place, the following **non-refundable** payments are required at the time of enrollment:  
1) Registration fee 2) Tuition for your full 1<sup>st</sup> and 2<sup>nd</sup> month (1<sup>st</sup> month pro-rated if applicable).

\_\_\_\_\_ **Monthly tuition is non-refundable and must be paid in full before 8am on the 10<sup>th</sup>, Sept-May.** Monthly tuition statements are emailed as a courtesy, but no statements will be mailed. If the email is not received (blocked by spam, etc) tuition is still due.

A **\$10 late fee will be added to your account if full tuition is not received BEFORE the 10<sup>th</sup>.** If tuition and late fee are not paid by the 3<sup>rd</sup> week of the month, students may only observe class.

\_\_\_\_\_ Tuition each month remains the same regardless of the number of lessons and/or weeks in a month, regardless of holidays and the student's attendance, and regardless of extended travel by the student.

- Payments are accepted via check made to "Dance Xplosion", via Visa, MasterCard, Discover, or online 24hrs/day. No cash is accepted for tuition. For convenience, you may have a credit card on file by signing up for "auto-pay." A \$25 fee will be added to your account for all returned checks.
- Current students looking to add a new class may try a class 1-time for free. Siblings or parents of an already enrolled student may try 1-class for free. Students must call ahead to schedule trial class(es).

\_\_\_\_\_ **RECITAL:** Performing in the recital is optional, but **you must commit to the performance by Dec. 10.** With approval students who enroll between Dec. 10 - Jan. 31 may participate in recital if all fees are paid immediately upon enrolling, including a required \$10 rush fee per student. These students are not guaranteed to have their costume(s) in possession by photo week, but they will have a costume for recital.

The recital & dress rehearsal will be in May/June 2011 (time/date TBA). Students MUST attend rehearsal.

A **\$40 recital fee (\$20/add. family member) is due with March tuition. A costume fee of approx. \$40-\$70/costume is due in full with December tuition (half due Nov. / half due Dec.).** Some combo classes have 2 dances=2 costumes. **After Dec 15<sup>th</sup>, costume payments are non-refundable.**

If a child misses Spring dance classes excessively private lessons may be required to get caught up. In rare instances, if a child misses too much, they will not be allowed to perform in recital b/c we do not want any child having a negative performance experience. Recital fee would be refunded but costumes are non-refundable.

\_\_\_\_\_ **WITHDRAWAL PROCEDURE:** When a student enrolls they are considered to be enrolling for Sept.-May. If necessary to cancel a student's enrollment early, an official "Withdrawal Form" must be submitted to DXP via email BEFORE the 1<sup>st</sup> of the month that the dancer will no longer be participating. Otherwise, payment of full tuition will be required. The "Withdrawal Form" can be found on the studio website starting August 2011.

A student who drops all classes and then wishes to return within the same studio year will be required to pay the returning student registration fee of \$30. In rare situations that DXP is made aware of in advance of withdraw, an exception may be made to waive the \$30 registration fee.

If a student doesn't show up for class for 2 full months and/or the student's account is 2 months behind, this student's spot will be made available for another dancer.

\_\_\_\_\_ All studio communication is done via email. In order to ensure you are kept abreast of the latest information you must provide an accurate and up-to-date email address that you check and read often.

### **2011-2011 Studio Policies**

\_\_\_\_\_ **Attendance:** Consistent attendance is extremely important for a student's development as a dancer and for their understanding of responsibility and commitment. If a student is injured we highly encourage them to observe class. **NO REFUNDS or CREDITS ARE PROVIDED FOR MISSED CLASSES.**

\_\_\_\_\_ **Make-Up Classes:** Only students who call the office within 24 hours of an absence are allowed to make-up missed class(es). You may choose any same-age, same length class as a make-up. **YOU MUST CALL TO SCHEDULE YOUR MAKE-UP CLASS IN ADVANCE OR YOU MAY NOT BE PERMITTED TO TAKE THE CLASS, AS IT MAY BE TOO FULL.**

\_\_\_\_\_ **Safety:** To ensure a safe studio experience, please instruct your child to remain inside the studio for the duration of their time at dance. Students should be dropped off no more than 10 min. prior to class and should be picked up no more than 5 min. after. Students younger than 7yrs should be met by an adult at the DXP door when exiting. We are not responsible for students before/after their class time.

Revd. Waiver & Policy Sigs \_\_\_\_\_ Revd. Initialed Policies \_\_\_\_\_ Rcvd Reg. Form & Info \_\_\_\_\_

**Late Arrivals:** Students arriving late may be asked to observe class, as missing warm-up can cause injury. This is up to the teacher's discretion. Make-ups are not given for students who arrive late. Students entering late should enter during a stoppage in music/activities. **PLEASE**, be respectful of this.

**Dress Code:** Dressing appropriately for class is of utmost importance for the safety of students, to allow for proper instruction, and to show respect to the art form of dance. Students who are not dressed appropriately will be asked to observe (no make-up class will be provided). WHEN OUTSIDE THE STUDIO, STUDENTS SHOULD WEAR COVER-UPS & NON-DANCE SHOES.

**Observation:** Parents are encouraged to watch class through the observation windows. It is the teacher's discretion if she/he would like the blinds opened or closed. Please do not ask the teacher to open the blinds if they are closed. Please *do not* enter the studio room during a class session for any reason. The instructor will contact parents/staff if assistance is needed.

**Lost and Found:** Lost and found items are placed in a designated bin in the bag area. Unclaimed items are donated periodically. Dance Xplosion and staff are not responsible for lost or stolen items.

**Parent-Teacher-Studio Communication:** The DXP desk is staffed while classes are in session, but should you have a question/comment/concern and no office staff is immediately available please (1) drop a note in the drop-box near the desk (2) call the studio – leave a V.M. if no one answers (3) send an email. In an effort to keep classes running on time and instruction at its best, please do not interrupt instructors unless it is an absolute emergency.

**Other Rules to Remember:** No food or drinks other than water are allowed in the dance rooms. **NO GUM IS ALLOWED IN ANY AREA AT DXP!** All students, parents and siblings should fully clean-up after themselves.

**Siblings:** Siblings waiting in the lobby must be supervised at all times. Movies and books are provided to entertain. No running, yelling, climbing or rough-housing is permitted. Empty dance rooms are off-limits.

### **Dance Xplosion, LLC - Studio Waiver**

In consideration of your acceptance of the enrollment, I, intending to be legally bound, do hereby waive, release, and forever discharge all rights and claims against Dance Xplosion, LLC and/or involved staff for damages or injury sustained by me or my child while in classes or on studio premises before or after class, or at any other studio activities including but not limited to recitals, workshops, camps, intensives, competitions, performances, and visits to surrounding community businesses. I authorize and agree to hold harmless Dance Xplosion, LLC, to obtain medical emergency assistance when they deem necessary and for Dance Xplosion LLC to provide transportation to receive such medical assistance for myself and/or my child named below.

I further agree to be financially responsible for all medical services provided to me and/or my child named below, including the cost of defense and enforcement of this indemnity agreement.

I understand and agree that Dance Xplosion LLC and staff may administer first aid on Dance Xplosion premises in the event of minor injuries. Guardians will be notified if basic first aid is provided to any child.

I authorize Dance Xplosion, LLC to use photos taken of me or my child while at dance or dance functions for marketing and promotional materials, including website. I acknowledge that my child may be videotaped for educational and performance purposes only, including but not limited to recital(s).

Please note that Dance Xplosion, LLC agrees to not make public or resell any private information provided to it by students and their families.

**I have read the foregoing Studio Waiver and agree with it in all respects.**

**I acknowledge that I have READ, UNDERSTAND, and AGREE TO ABIDE BY all "Dance Xplosion 2011-2012 Studio Policies" and all "2011-2012 Registration, Tuition and Recital Policies".**

Student Name(s): 1) \_\_\_\_\_

2) \_\_\_\_\_

Guardian Name (printed): \_\_\_\_\_

Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Fall-Spring 2011-2012 Class Registration Form

Student #1 Name: \_\_\_\_\_ New to DXP \_\_\_ Returning \_\_\_

<u>Class Name &amp; Level</u> (list additional classes on a separate page)	<u>Day &amp; Time</u>	<u>Class Length</u>

**Total Hours per Week** \_\_\_\_\_

Student #2 Name: \_\_\_\_\_ New to DXP \_\_\_ Returning \_\_\_

<u>Class Name &amp; Level</u> (list additional classes on a separate page)	<u>Day &amp; Time</u>	<u>Class Length</u>

**Total Hours per Week** \_\_\_\_\_

**STUDENT #1**

**STUDENT #2**

Registration Fee: \$ \_\_\_\_\_

Registration Fee \$ \_\_\_\_\_

1st month's tuition: \$ \_\_\_\_\_  
(pro-rate if applicable)

1st month's tuition: \$ \_\_\_\_\_  
(pro-rate if applicable)

2nd month's tuition: \$ \_\_\_\_\_

2nd month's tuition: \$ \_\_\_\_\_

**Amount due today  
For Student #1  
(non-refundable)**

**Amount due today  
For Student #2  
(non-refundable)**

**SELECT YES OR NO TO "AUTO PAY":** (circle)

YES, I am enrolling in "auto pay"

NO, I am not enrolling in "auto pay"

By signing below you authorize Dance Xplosion, LLC to automatically charge monthly tuition, costumes, and recital fees to the credit card listed above starting from September through the following May. Charges for tuition will be posted monthly to the card below *unless written notification is provided at least 3 days before the 1<sup>st</sup> of the next month. Withdraw from classes still must be done by submitting the proper paperwork to Dance Xplosion.* All charges/payments are non-refundable.

Auto-pay Enrollee / Cardholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*\*Please fill in below if paying by credit card via MAIL or FAX or signing up for "auto-pay" (no phone payment)*

I SELECT TO USE THE SAME CARD AS LAST SEASON FOR AUTOPAY

Card Type: VISA / MasterCard / Discover      3-Digit Code: \_\_\_\_\_      Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Card #: \_\_\_\_\_      Amt to be charged monthly: \$ \_\_\_\_\_

Card Holder Name (as seen on card): \_\_\_\_\_      Billing Zip: \_\_\_\_\_

Signature: \_\_\_\_\_      Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Dance Xplosion Fall-Spring 2011-2012 Student Info Form**

Student #1... Name (first and last): \_\_\_\_\_

Birthday: \_\_\_/\_\_\_/\_\_\_ Male or Female: \_\_\_\_\_

\_\_\_\_ No info  
for Student #1  
has changed

Student #2... Name (first and last): \_\_\_\_\_

Birthday: \_\_\_/\_\_\_/\_\_\_ Male or Female: \_\_\_\_\_

\_\_\_\_ No info  
for Student #2  
has changed

Parent / Guardian Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(street address) (city) (zip)

Phone #: (\_\_\_\_\_) \_\_\_\_\_ Alternative Phone#: (\_\_\_\_\_) \_\_\_\_\_

Parent Email (required): \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Emergency Phone #: (\_\_\_\_\_) \_\_\_\_\_  
(not a parent)

How did you hear about us? \_\_\_\_\_

Does your child (or children) have any allergies (insect stings/bites, foods, medications...)?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please list by child: \_\_\_\_\_

Does your child (or children) consistently take any medications?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please list by child: \_\_\_\_\_

Does your child (or children) have any medical or special needs in which you feel we should be aware of?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please list them by child: \_\_\_\_\_

2011-2012 Price List

<b>Tuition Per Student</b>	
Regular Registration Fee (per year) \$35 New Student \$15 each additional family member \$30 Returning Student \$10 each additional family member	
<b>Time /week</b>	<b>Cost /month</b>
*Creative Day-Out	\$150
45 min	\$50
1 hour	\$59
1.5 – 1.75 hours	\$69
2 – 2.25	\$99
2.5 – 2.75	\$110
3 – 3.25	\$135
3.5 – 3.75	\$145
4 – 4.25	\$165
4.5 – 4.75	\$175
5 – 5.25	\$195
5.5 – 5.75	\$205
6 – 6.25	\$225
6.5 -6.75	\$235
7+	\$260

<b>Class Cards</b>	
For post high school students, class cards do NOT expire	
We are NOT responsible for lost, stolen or damaged cards and the card <b>MUST</b> be present to take class	
Class cards are NOT transferable to children or other adults	
Class cards are NOT redeemable for cash	
Class cards are for students 18+ years of age	
Registration fee is NOT required	
<b># of Classes</b>	<b>Cost</b>
1 class	\$15
5 classes	\$65
10 classes	\$120
15 classes	\$165
20 classes	\$200
25 classes	\$225
30 classes	\$240

OFFICE  
-Enter info & pymt in SD -Stamp Reg Form & Slip  
-Slip & Form = blue bin -Waiver = black bin